

Housekeeping Manager

Four Points by Sheraton Sherwood Park

Job ID
51790

VIEW THIS JOB ONLINE: <https://mail.newcomersjobs.com/jobs/51790>

LOCATION	DATE POSTED	EXPIRY DATE	
1005 Provincial Ave, Sherwood Park, AB Alberta	23-10-2026	21-04-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 37.50	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Location: 1005 Provincial Ave, Sherwood Park, AB, T8H 0Y7

Work location: On site

Salary: 37.50 hourly / 30 to 35 hours per week

Terms of employment: Permanent employment

Full time: Evening, Morning, Night, Day, Weekend

Starts as soon as possible

Vacancies: 1 vacancy

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 1 year to less than 2 years

On site: Work must be completed at the physical location. There is no option to work remotely.

Job Description

Tasks: Establish operational procedures, Implement operational procedures preventing infection in special situations and outbreaks, Select and purchase equipment and supplies, Plan and co-ordinate activities of housekeeping supervisors and crews, Co-ordinate inspection of assigned areas, Co-ordinate contract services, Ensure that safety standards and departmental policies are met, Conduct performance evaluations and appraisals, Maintain inventory of supplies, equipment and uniforms, Co-ordinate in-house laundry services, Schedule and assign duties of housekeeping staff, Co-ordinate dry cleaning and valet services, Conduct infection control audit

Work conditions and physical capabilities: Attention to detail, Combination of sitting, standing, walking, Standing for extended periods

Personal suitability: Dependability, Excellent oral communication, Judgement, Organized, Reliability, Team player

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for persons with disabilities: Participates in a government or community program or initiative that supports persons with disabilities

Support for newcomers and refugees: Participates in a government or community program or initiative that supports

newcomers and/or refugees

Support for youths: Participates in a government or community program or initiative that supports youth employment

Support for Veterans: Participates in a government or community program or initiative that supports Veterans, Offers flexible onboarding options to allow Veterans to gradually adapt to the civilian workplace (for example: gradually increasing hours and responsibilities, etc.)

Support for Indigenous people, Participates in a government or community program or initiative that supports Indigenous people

Support for mature workers: Participates in a government or community program or initiative that supports mature workers: Offers phased re-entry options for mature workers who are returning to work after retiring (for example: gradually increasing hours and responsibilities)

Supports for visible minorities: Participates in a government or community program or initiative that supports members of visible minorities, Applies hiring policies that discourage discrimination against members of visible minorities (for example: anonymizing the hiring process, etc.)

You can apply if you are:

a Canadian citizen

a permanent resident of Canada

a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

By email

resumes@phihotelgroup.com

In person

1005 Provincial Ave, Sherwood Park, AB, T8H 0Y7

Between 11:00 AM and 03:00 PM