Restaurant Assistant Manager

Pho Huong Viet

Job ID
51062

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LOCATION	DATE POSTED	EXPIRY DATE
3855 17 Ave SW, Calgary, AB | Alberta	12-08-2026	08-02-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.00 - 38.00 per hour	2 years to less than 3 years	College/CEGEP

Job Details

We, Pho Huong Viet, are looking for Restaurant Assistant Manager (permanent / full-time position) to join our professional team!

Job title: Restaurant Assistant Manager (NOC 60030)
Vacancies: 1
Terms of employment: Permanent & Full time; Morning, Day, Evening, Weekend, Shift, Flexible hours
Wage: $36 to 38 per hour for 30-40 hours/week
Location: 3855 17 Ave SW, Calgary, Alberta, T3E 0C3
Expected Start Date: ASAP

Key Duties and Responsibilities:
• Oversee and evaluate daily operations to ensure smooth restaurant performance
• Analyze and maintain budget to maximize the restaurant’s profits.
• Modify food preparation methods and menu prices according to the restaurant budget
• Track income to evaluate and control labor expenses.
• Assist in recruiting, train, supervise, and monitor staff performance
• Plan work schedules and monitor staff performance
• Monitor stock levels and manage inventory effectively.
• Ensure health and safety regulations are followed
• Negotiate arrangements with suppliers for food and other supplies
• Contribute to the development and execution of marketing strategies.
• Address customers’ complaints or concerns and deliver excellent service.

Position Requirements and Qualifications
• College diploma
• At least 2 years of work experience in food service industry
• Previous experience in a supervisory or managerial role is required
• Exceptional customer service skills
• Familiarity with Western and Asian Cuisine

• Strong organization and effective interpersonal skills
• Client focus; Flexibility; Team player; Reliability; Judgement

Work conditions and physical capabilities
• Fast paced environment, Attention to details, Work under pressure

How to Apply

If you are interested in the position and would like to join and grow with us, please send your cover letter and resume to phv.yyc@gmail.com

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