SUPERVISOR OF PRODUCTION ORDER CLERKS / SUPERVISEUR DE COMMIS AUX ORDRES DE FABRICATION

Job ID
50986

Emballage Performant Inc

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LOCATION	DATE POSTED	EXPIRY DATE
301 grand boul.nord, Cowansville, QC | Quebec	05-08-2026	01-02-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 21.26 to 32.60	7 months to less than 1 year	Other trades certificate or diploma

Job Details

Application du poste par courriel : vneedham@ppiinc.ca

36 à 48 heures par semaine quart de travail nuit/jour

Job Description

supervise, plan, assign, and review the work of clerks responsible for shipping, receiving, storing, and distributing materials, parts, and products; maintaining inventory; processing purchase transactions; coordinating production work; scheduling shifts; planning transport team schedules and routes; and other related activities;
ensure compliance with policies, safety and security procedures, standards, and applicable regulations, and participate in their improvement;
resolve various related issues and complaints and implement corrective measures and process improvements;
train workers in their duties;
order supplies and equipment;
ensure the proper functioning of computer systems and other office equipment and machinery, and oversee their maintenance and repair;
conduct, as needed, performance evaluations of supervised workers;
perform, as needed, the same duties as supervised workers.

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Avantages santé
Régime de soins dentaires
Prestations d’invalidité
Régime de soins de santé
Prestations des soins de la vue
Avantages financiers

Selon la convention collective

Assurance de groupe

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Prime de nuit

Régime de pension

Régime enregistré d’épargne-retraite (REER)

Avantages à long terme

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