Assistant Store Manager

Great Asian Market Regina East Location

Job ID
50675

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LOCATION	DATE POSTED	EXPIRY DATE
2410 Victoria Ave. E, Regina, SK | Saskatchewan	08-07-2026	04-01-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 45/hr	1 year to less than 2 years	College, CEGEP or other non-university or diploma from a program of 1 year to 2 years

Job Details

Languages: English

Work Hours: 35 hours per week

Work Location: 2410 Victoria Ave. East, Regina, SK S4N 6M5

Personal Suitability:

Collaborative, Efficiency, Positive attitude, Time management, Efficient interpersonal skills, Team player

Benefits: Group Health Benefits

Please apply by email: info@greatasianmarket.com

Job Description

• Assist the Store Manager in planning, organizing, directing and evaluating the overall operations of the grocery store, including grocery, meat, produce and front-end departments

• Participate in developing and implementing operational policies and performance standards to ensure efficiency, customer satisfaction and profitability

• Support the preparation and monitoring of annual budgets, revenue targets and operating expenses

• Review financial reports, sales data and profit margins, and recommend strategic improvements to enhance performance

• Participate in staffing decisions, including recruitment, performance management and disciplinary actions

• Oversee department supervisors and ensure effective workforce coordination across all departments

• Support supplier negotiations and monitor purchasing agreements and pricing structures

• Assist in developing and executing marketing, promotional and pricing initiatives

• Ensure compliance with health, safety, employment and food safety regulations

• Represent management in operational meetings and external business discussions as required

• Assume full managerial responsibility for store operations in the absence of the Store Manager

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