Retail Store Supervisor

Canadian Tire Associate Store #365

Job ID
50202

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LOCATION	DATE POSTED	EXPIRY DATE
1610 Hillside Ave, Victoria, BC | British Columbia	20-05-2026	16-11-2026

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 25.00	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Business Operating Name: Canadian Tire Associate Store #365

Title: Retail Store Supervisor

Number of Available Positions: 3

Terms of Employment: Permanent, Full-Time (30-40 h/w)

Wage: $25.00

Benefits: Disability Insurance, Dental Insurance, Extended medical insurance

Language of Work: English

Work Location: Victoria, BC

Company Profile:

Canadian Tire Associate Store #365 is a proud member of one of Canada’s most established and respected retail brands. This location offers a dynamic work environment where employees contribute to delivering exceptional service across a broad range of automotive, hardware, home, and seasonal products. As part of the Canadian Tire family, Store #365 is committed to fostering a supportive, team-oriented workplace culture that values integrity, growth, and customer satisfaction. It presents excellent opportunities for individuals seeking to build a rewarding career within a trusted Canadian institution.

We are seeking a motivated retail store supervisor to support the day-to-day operations of our retail environment. This position plays an important role in maintaining efficient store operations, supporting team performance, and contributing to a positive customer experience. The successful candidate will work closely with staff and management to help achieve operational objectives, uphold company standards, and support overall business success in a fast-paced retail setting.

Job Description

Job Duties and Responsibilities:

• Oversee daily retail operations by supervising sales and stock staff, ensuring smooth workflow and adherence to company standards.

• Assign responsibilities, prepare work schedules, and monitor staff performance to drive productivity and maintain service excellence.

• Support recruitment, onboarding, and on-the-job training to build a knowledgeable and efficient team.
• Manage inventory by monitoring stock levels, coordinating merchandise orders, and ensuring timely replenishment and accurate display.
• Uphold high standards in visual merchandising, pricing accuracy, and promotional execution throughout the store.
• Resolve customer issues effectively, ensuring a positive shopping experience and high satisfaction levels.
• Conduct store opening and closing duties, including cash handling, daily reconciliation, and store security procedures.
• Enforce workplace health, safety, and loss prevention procedures in compliance with corporate policies.
• Prepare operational reports related to sales, inventory, and employee performance for management review.
• Collaborate with store leadership to implement marketing campaigns and achieve sales targets.
• Foster a positive, team-oriented environment focused on customer service and continuous improvement.

Employment requirements:
• Completion of secondary school
• Minimum of 1–2 years of experience in a retail environment.
• Previous experience in a supervisory or leadership role.
• Strong understanding of retail sales operations, inventory control, and customer service best practices.
• Proven ability to lead, motivate, and support a team in a fast-paced retail setting.
• Comfortable using point-of-sale (POS) systems and basic office software (e.g., Microsoft Excel, Outlook).
• Flexibility to work overnight shifts.
• Familiarity with health and safety standards and loss prevention practices in a retail environment.

Your Skills:
• Excellent communication and interpersonal skills to interact effectively with customers, team members, and management.
• Solid problem-solving and conflict-resolution abilities with a focus on customer satisfaction.
• Well-organized, detail-oriented, and capable of multitasking to meet shifting priorities.

Contact information/how to apply:
Email resume to: canadiantire365jobs@outlook.com
As an equal opportunity employer, we encourage applications from all qualified individuals and specifically applicants from traditionally underrepresented groups – including Indigenous persons, vulnerable youth, newcomers, and persons with disabilities – who may contribute to the continued diversification of our organization.

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