Retail Shelf Stocker

Canadian Tire 350

Job ID
48601

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LOCATION	DATE POSTED	EXPIRY DATE
2801 Cliffe Avenue, Courtenay, BC, V9N 2L8, Courtenay, BC | British Columbia	24-12-2025	19-12-2026

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 18.35	Experience an asset	Secondary (high) school graduation certificate

Job Details

Business Name: Canadian Tire 350

Title: Retail Shelf Stocker

Number of Available Positions: 7

Terms of Employment: Permanent, Full-Time (30-40 h/w)

Wage: $18.35

Benefits: Eligible employees receive employer-sponsored extended health coverage (after 6 months) and dental coverage (after 1 year), with premiums cost-shared between the employer and employee. Employees may also qualify for a profit-sharing program based on annual hours worked.

Language of Work: English

Work Location: Courtenay, BC

Company Profile:

Canadian Tire 350, located in Courtenay, British Columbia, is part of one of Canada’s most trusted and recognized retail brands. As a full-service store, we provide a wide range of products and services, including automotive, tools, hardware, sports, outdoor equipment, and home essentials. Our Courtenay location is committed to delivering excellent customer service, high-quality products, and a welcoming shopping experience to our community.

We are hiring organized and trustworthy retail shelf stocker to join us at Canadian Tire 350. You will play an important role in supporting the store’s daily operations by ensuring shelves are well-maintained and products are available for customers. This position is ideal for someone who can work efficiently in a fast-paced retail environment.

Job Description

Job Duties and Responsibilities:

- Accept deliveries, unpack merchandise, and check items for completeness and accuracy.
- Arrange products on shelves and displays in an orderly and appealing manner, ensuring correct pricing and labeling.
- Track and manage stock levels using scanning tools or inventory software.
- Mark items with appropriate pricing or identification tags.

• Follow store procedures to help prevent loss or theft.
• Help customers find products and provide guidance throughout the store or stock areas.
• Package and prepare orders for customer pickup or shipment, including proper labeling and documentation.
• Maintain cleanliness and organization in storage areas, aisles, and workspaces.
• Identify and report missing, damaged, or misplaced stock to supervisors.
• Follow all safety procedures when lifting, moving items, or using store equipment.
• Assist with in-store order preparation and inventory updates as required

Employment requirements:
• Secondary school education (or equivalent) is an asset.
• Experience is an asset.
• Availability to work morning, daytime and evening shifts including weekends.
• Strong basic math skills for accurate pricing, transactions, and inventory tracking.
• Comfort using barcode scanners, labeling devices, and handling equipment such as carts and dollies.
• Physical ability to perform tasks that require lifting, bending, crouching, reaching, and standing for long periods.

Your Skills:
• Detail-oriented and organized.
• Efficient and able to manage time well.
• Reliable and punctual.
• Team player with a positive attitude.
• Flexible and adaptable in a fast-paced environment.
• Customer-focused and helpful.

Contact information/how to apply:
Email resume to: canadiantire350careers@gmail.com
As an equal opportunity employer, we encourage applications from all qualified individuals and specifically applicants from traditionally underrepresented groups – including Indigenous persons, vulnerable youth, newcomers, and persons with disabilities – who may contribute to the continued diversification of our organization.

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