

Produce Department Supervisor

Paul's NOFRILLS Ponoka

Job ID
48424

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LOCATION	DATE POSTED	EXPIRY DATE	
5561 Hwy 53, Ponoka, AB Alberta	06-12-2025	01-12-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 21.00 hr	7 months to less than 1 year	Secondary (high) school graduation certificate

Job Details

Produce department supervisor

Paul's NOFRILLS Ponoka

Job details

Location

5561 Hwy 53Ponoka, AB

T4J 1J8

Work location on site

Salary

21.00 Hourly / 30.00 to 40.00 hours per week

Terms of employment

Permanent employment

Full time

Starts as soon as possible

2 vacancies

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 to less than 7 months

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Assign sales workers to duties
Hire and train or arrange for training of staff
Order merchandise
Authorize return of merchandise
Establish work schedules
Prepare reports on sales volumes, merchandising and personnel matters
Resolve issues that may arise, including customer requests, complaints and supply shortages
Organize and maintain inventory
Supervise and co-ordinate activities of workers
Supervise office and volunteer staff
Additional information
Work conditions and physical capabilities
Attention to detail
Combination of sitting, standing, walking
Walking
Standing for extended periods
Bending, crouching, kneeling
Personal suitability
Accurate
Client focus
Flexibility
Organized
Team player
Initiative
Ability to multitask
Who can apply for this job?
You can apply if you are:

a Canadian citizen
a permanent resident of Canada
a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply
By email
nofrills.ponoka@hotmail.com