Retail store supervisor NOC 62010

Job ID
48269

2316526 ALBERTA LTD O/A Circle-K

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LOCATION	DATE POSTED	EXPIRY DATE
5219 48 STREET High Prairie, AB T0G 1E0, High Prairie, AB | Alberta	20-11-2025	15-11-2026

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 23.00 hourly / 32 hours per week	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Vacancies: 1

Terms of employment: Permanent employment, Full time, Morning, Day, Evening, Weekend

Business and work location:5219 48 STREET High Prairie, AB T0G 1E0

Job Description

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities

Tasks

Assign sales workers to duties

Hire and train or arrange for training of staff

Order merchandise

Authorize return of merchandise

Establish work schedules
Sell merchandise
Prepare reports on sales volumes, merchandising and personnel matters
Resolve issues that may arise, including customer requests, complaints and supply shortages
Organize and maintain inventory
Supervise and co-ordinate activities of workers

Supervision
Retail salespersons and sales clerks

Additional information
Work conditions and physical capabilities
Fast-paced environment
Attention to detail
Combination of sitting, standing, walking
Standing for extended periods
Bending, crouching, kneeling

Personal suitability
Client focus
Organized
Team player
Judgement

How to Apply
hiringcanada579@gmail.com

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