Front desk hotel manager NOC 60031

688953 BC Ltd. o/a Comfort Inn and Suites Surrey

Job ID
47514

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LOCATION	DATE POSTED	EXPIRY DATE
8255-166 St. Surrey, BC, Surrey, BC | British Columbia	20-08-2025	11-02-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD $41.48 hourly / 30 hours per week	2 years to less than 3 years	College/CEGEP

Job Details

Company name: 688953 BC Ltd. o/a Comfort Inn and Suites Surrey

Position: Front desk hotel manager (NOC 60031)

Vacancy: 1

Wage: $41.48 hourly / 30 hours per week

Terms of employment: Permanent, Full time, Day , Evening , Weekend

Business Location: 8255-166 St. Surrey, BC V4N 5R8

Job Description

Languages

English

Education

College/CEGEP

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Develop and implement policies and procedures for daily operations

Supervise staff

Conduct performance reviews
Negotiate with suppliers for the provision of materials and supplies
Prepare budgets and monitor revenues and expenses
Prepare marketing plans
Implement marketing activities
Arrange for and oversee maintenance activities
Address customers' complaints or concerns

Experience and specialization
Computer and technology knowledge
MS Office

Additional information
Work conditions and physical capabilities
Attention to detail

Personal suitability
Client focus
Team player

How to apply
By email
hrkoonerconstruction@gmail.com

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